

WINTER HAVEN

The Chain of Lakes City

REGULAR CITY COMMISSION MEETING

MONDAY, OCTOBER 23, 2023

6:00 PM

City Hall - John Fuller Auditorium

451 Third Street NW

Winter Haven, FL 33881

1. **CALL TO ORDER** - Bradley T. Dantzler, Mayor
2. **ROLL CALL** - Vanessa Castillo, MMC, City Clerk
3. **INVOCATION** - Pastor Clifton Dollison - First Missionary Baptist Church
4. **PLEDGE OF ALLEGIANCE** - Vanessa Castillo, MMC, City Clerk
5. **PRESENTATIONS**
 - 5.A. **2023 Mayor John Land Years of Service Recognition for Mayor Pro Tem Nathaniel Birdsong, Jr. - Eryn Russell, Florida League of Cities**

Staff Contact: T. Michael Stavres, City Manager, mstavres@mywinterhaven.com
 - 5.B. **"World Polio Day" Proclamation - Walter Page, President, Rotary Club of Winter Haven and Rotary Club Members**

Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com

[Proclamation](#)
 - 5.C. **"Greater Works Ministries Celebrating 20 Years: The Legacy Continues" Proclamation - Dr. Joe Nathan Halman, Bishop and Debra Sadders Halman, Pastor, Greater Works Ministries of Winter Haven**

Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com

[Proclamation](#)
6. **DEVELOPMENTS OF NOTE**
7. **MINUTES**
8. **COMMENTS FROM THE AUDIENCE**
9. **ORDINANCE(S) - SECOND READING - PUBLIC HEARING**
 - 9.A. **O-23-52 - Administrative request to amend Section 21-96(d) of the Winter Haven Code of Ordinances for the purpose of addressing hours for sale or service of alcoholic beverages**

Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com

[Summary - Ordinance O-23-52](#)
[O-23-52](#)

9.B. O-23-57 - Request by Enright Real Property Company, LLC to establish the Peace Creek Village Community Development District

Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com

[Summary - Ordinance O-23-57](#)
[O-23-57](#)

[Petition to Establish the Peace Creek Village Community Development District](#)
[Pre-Filed Testimony - David Matt](#)
[Pre-Filed Testimony - Steve Sloan](#)
[Pre-Filed Testimony - Craig Wrathell](#)

10. CONSENT AGENDA

10.A. RFP-23-43 - Award of Contract for Auditing Services

Staff Contact: CJ Scott, Chief Financial Officer, cjscott@mywinterhaven.com

[Summary - RFP-23-43 Award of Auditing Services Contract](#)
[RFP-23-43 Tabulation of Proposals](#)
[RFP-23-43 Auditing Services - Recommendation of Award](#)
[2023 Auditn Engagement Letter - WH](#)
[2023 Audit Engagement Letter - Winter Haven CRA](#)
[Addendum to Engagement Letters](#)

10.B. Authorization for Travel & Training: Florida League of Cities (FLC) 2023 Legislative Conference (Birdsong, Mercer, Yates)

Staff Contact: AJ Nicholson, Assistant to the City Manager, anicholson@mywinterhaven.com

[Summary - FLC Legislative Conference 2023](#)

10.C. Award of ITB-23-49, Eagle Lake Potable Water Interconnect Project to B&B Underground Construction, Inc., (West Palm Beach, FL.)

Staff Contact: Gary M. Hubbard, Water Department Director, ghubbard@mywinterhaven.com

[Summary - Award of ITB-23-49, Eagle Lake Potable Water Interconnect Project](#)
[ITB-23-49 Bid Tabulation](#)
[ITB-23-49 Recommendation of Award](#)
[Location Map](#)

10.D. Sewer Lift Station #373 replacement pump, Xylem Water Solutions USA, Inc.

Staff Contact: Gary M. Hubbard, Water Department Director, ghubbard@mywinterhaven.com

[Summary - Sewer Lift Station #373 replacement pump](#)
[Xylem Quote R2023-APO-0431, LS #373](#)
[Xylem Water Solutions - Flygt pumps - sole source certificate](#)

10.E. Turf Tank Pro Robotic Athletic Field Line Painter

Staff Contact: Steve Pruitt, Parks & Grounds Superintendent , spruitt@mywinterhaven.com

[Summary - Turf Tank Pro Painter](#)
[Procurement documentation - Turf Tank Pro Painter](#)

10.F. Recommendation of award to Whitehead Construction for RFQ-23-41 S. Lake Howard Nature Park Expansion

Staff Contact: Brittany Hart, Interim Public Works Director, bhart@mywinterhaven.com

[Summary - Award of RFQ-23-41 S. Lake Howard Nature Park Expansion](#)
[RFQ-23-41 S Lk Howard Nature Park Expansion - Tabulation of Proposals](#)
[RFQ-23-41 S. Lk Howard Nature Park Exp - Recommendation of Award](#)
[RFQ-23-41 Whitehead](#)

10.G. Purchase of Additional Modules of ZenCity Software Subscription (Tel Aviv, Israel)

Staff Contact: Hiep Nguyen, Smart City Officer, hnguyen@mywinterhaven.com

[Summary - Purchase of Additional Modules of ZenCity Software Subscription](#)
[ZenCity License Agreement Addendum](#)

10.H. Winter Haven Fire Station No. 4 / Public Safety Facilities Guaranteed Maximum Price (GMP) Amendment associated with the Design-Build Contract with Whitehead Construction, Inc.

Staff Contact: Charlie Bird, Assistant City Manager - Public Safety, cbird@mywinterhaven.com

[Summary - Fire Station 4 GMP](#)
[Fire Station No 4 GMP Addendum One](#)
[Guaranteed Maximum Price Proposal – Fire Station No. 4 / Public Safety Facility Site Plan](#)

11. RESOLUTION(S)

11.A. R-23-54 - The establishment of sidewalk café application fees as permitted in Section 21-104 of the Winter Haven Code of Ordinances

Staff Contact: Heather Reuter, Senior Planner, hreuter@mywinterhaven.com

[Summary - Resolution R-23-54](#)
[R-23-54](#)

12. ORDINANCE(S) - FIRST READING

12.A. O-23-39 - Request by Latigo Winter Haven, LLC to amend Planned Unit Development Ordinance O-22-11

Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com

[Summary - Ordinance O-23-39](#)
[O-23-39](#)

13. **NEW BUSINESS**

13.A. Authorization to negotiate contract for Public-Private Partnership (P3) for the East Winter Haven Aquifer Recharge and Wetland Restoration Project

Staff Contact: Gary M. Hubbard, Water Department Director, ghubbard@mywinterhaven.com

[Summary - Authorization to negotiate contract for Public-Private Partnership \(P3\)](#)
[Public Notice - Public Private Partnership](#)
[Unsolicited Proposal-Resource Environmental Solutions, LLC \(res\)](#)

14. **CITY COMMISSIONERS/LIAISON REPORTS**

15. **CITY ATTORNEY REPORT**

16. **CITY MANAGER REPORT**

17. **DEPUTY CITY MANAGER REPORT**

18. **CITY CLERK REPORT**

19. **EMERGENCY MATTERS NOT RECEIVED FOR THE AGENDA**

20. **ADJOURNMENT**

If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105). In accordance with the Americans with Disabilities Act and Florida Statutes, Section 286.26, persons with disabilities needing special accommodations to participate in this proceeding, should contact the City Clerk's Office, 451 Third Street, NW, Winter Haven, Florida 33881, in writing, not later than 48 hours prior to the proceeding; if not in writing, then not later than four (4) days prior to the proceeding at (863) 291-5600. Vision or hearing impaired please call (800) 955-8771 for assistance.